

Freedom of Information Request

Ref: 25-730

18 September 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. Team Structure

- **What is the structure of your Clinical Coding team?**

Clinical Coding Manager (x0)
 Clinical Coding Auditor(x1)
 Clinical Coding Trainer (x1)
 Clinical Coder Team Manager (x3)
 Accredited Clinical Coders (x24)
 Clinical Coders (x7)
 Trainee Clinical Coder (x0)

- **Please list each role, its Agenda for Change banding, and the Whole Time Equivalent (WTE) for each position.**

Band	WTEs	WTE's ACC Accredited
B3 Trainee Clinical Coder	0	0
B4 Clinical Coder	7	0
B5 Accredited Clinical Coder	24	24
B6 Clinical Coding Team Managers, Auditor and Trainer	5	5

2. Recruitment and Retention

- **Do you offer any Recruitment and Retention (R+R) premiums for Clinical Coding roles?**

No

If so, please specify which roles and the amount.

Not applicable.

3. Staffing Levels

- **How many WTE Clinical Coders are currently employed by your Trust?**

35.3

- **Do you have any current vacancies? – Yes**

If so, for which position

Trainee clinical coders

Clinical coders

and how many WTE?

3.45

4. Activity Volumes

- **How many spells did your Trust record for the 2024/25 financial year?**

200722 Final Coding Entries (FCEs)

5. Productivity Expectations

- **Do you have a target or expectation for the number of spells coded per coder per day?**

Yes

If so, please specify.

The expectation is 35 FCEs for B5s, 25FCEs for B4s

6. Leadership Responsibilities

- **Are members of the Clinical Coding leadership team expected to undertake coding themselves? If so, how frequently? (as a % of their role)**

No, not applicable.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be

contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust