

Freedom of Information Request

Ref: 25-346

7th May 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

Under the Freedom of Information Act 2000, please provide the following information about your procurement of any

- (i) external Data Protection Officer (DPO),**
- (ii) Data protection GDPR compliance services for the period FY2022-23 to FY2024-25:**

1. Current DPO arrangements

1.1 Is the organisation's DPO and other staff that work on data protection compliance:

- (a) An internal employee - Yes**
- (b) A DPO provided by an external service provider**
- (c) Hybrid (internal staff with external service provider support)**

1.2 Where services are provided by external providers, please share the following information:

- (a) The Company name(s)**
- (b) Annual spend by your organisation (FY2022/2023 through to FY2024/2025)**
- (c) The highest day rate paid**
- (d) Contract dates (start/end/renewal terms)**
- (e) A brief description of the project or services provided (for instance, project title or internal reference)**
- (f) Services covered (e.g., audits, breach management, SAR management, delivery of DPIAs) • Please indicate what deliverables were produced • Procurement method (e.g., open competition, framework agreement, direct award) and name of the procurement framework, if applicable.**

Not applicable

2. Consultancy Spend

2.1 What is the organisation's, total annual expenditure on data protection/GDPR consultancy services?

£0

2.2 For SoW/projects which have a spend of more than £5k), please share the following information:

- **Supplier company name**
- **The scope of the Project (e.g., "ICO investigation support", DPIA support, Internal Audit recommendation support)**
- **Spend**
- **Procurement method**

There have been no projects which have a spend over £5k.

3. Data Protection Compliance staffing

3.1 The Number of in-house data protection staff in the organisation? (FTE)

2.5 WTE

3.2 Are there any vacant roles? (Yes/No)

Yes

3.3 Where there any ICO investigations, audits, or enforcement actions for the period from FY2022/2023 to FY 2024/2025?

Yes

4. Future Plans

4.1 Is your organisation planning to put out to tender for any DPO/GDPR services in the current financial year?

No

4.2 If yes please provide the following: Expected timeline Budget range Key service requirements Procurement method

Not applicable

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street

Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust