

Freedom of Information Request

Ref: 25-289

8th May 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. Do you have a print contract for your general office printers or multi-functional devices (MFDs), if so, please provide the name of the contract provider?

We are able to obtain this information however we have decided to apply **Section 21** of the FOIA as this information is reasonably accessible in the public domain on the following link: [Managed Print Service - Contracts Finder](#). Section 21 of the FOIA provides that we are not obliged to provide the requested information if it is already reasonably accessible and therefore we are withholding this information at this time.

2. Please confirm the start and end date of each contract named in question 1.

We are able to obtain this information however we have decided to apply **Section 21** of the FOIA as this information is reasonably accessible in the public domain on the following link: [Managed Print Service - Contracts Finder](#). Section 21 of the FOIA provides that we are not obliged to provide the requested information if it is already reasonably accessible and therefore we are withholding this information at this time.

3. Please confirm the end date of any extension periods for each contract named in question 1.

We are able to obtain this information however we have decided to apply **Section 21** of the FOIA as this information is reasonably accessible in the public domain on the following link: [Managed Print Service - Contracts Finder](#). Section 21 of the FOIA provides that we are not obliged to provide the requested information if it is already reasonably accessible and therefore we are withholding this information at this time.

4. When do you intend to start re-tendering for each contract named in question 1.

Not known.

5. How many printers and MFDs are deployed across your organisation?

This is commercially sensitive information and will not be shared at an organisational level. Section 43 of the FOI Act provides that information is exempt if its disclosure would, or would be likely to prejudice the commercial interests of any person. Therefore we are withholding this information at this time.

6. What is your annual output (print and copy) volume (mono and colour)

The estimated annual volumes are approximately 13 million pages per annum for the Bristol sites, of which 95% are mono. Approximately 2.1 million pages for the Weston site of which 85% are mono. The Trust print room produces on average of 3.5m mono pages and 2m colour pages.

and spend?

This is commercially sensitive information and will not be shared at an organisational level. Section 43 of the FOI Act provides that information is exempt if its disclosure would, or would be likely to prejudice the commercial interests of any person. Therefore we are withholding this information at this time.

7. Who is the person(s) within your organisation responsible for these contract(s)? please provide their role/title and contact details?

Digital Services team/Print and Programme Manager
digitalservicesadmin@uhbw.nhs.uk

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because

information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust