

Freedom of Information Request

Ref: 25-246

11 April 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

I hope you are well. I am writing to make a request for information under the Freedom of Information Act 2000 regarding facilities management, estate management and/or commercial building maintenance tenders undertaken by your organisation.

Specifically, I would like to request the following information:

Tender Process

- **Anticipated return to market dates for any relevant tender notices or advertisements and the expected platforms to be used.**

In the spirit of open and fair procurement processes, we are unable to disclose when tenders shall be available for bidding ahead of making any Planned Procurement Notice in accordance with the Procurement Act 2023. Procurement opportunities are published on our e-procurement platform SAP Ariba – supplies can find out more about doing business with us via: <https://www.nbt.nhs.uk/bristol-weston-nhs-purchasing-consortium>

- **Any minimum requirements (financial, professional, or otherwise) that bidders will have to meet.**

The minimum requirements shall include those set out within the Selection Questionnaire: <https://www.gov.uk/government/publications/ppn-0323-standard-selection-questionnaire-sq> the Trust may include additional questions within the Selection Questionnaire that are appropriate and relevant and devised to suit the requirement and thus can vary depending on the exacting requirements of the project and unable to disclose as part of this enquiry.

Contract Award Details

- **The name of the successful contractor(s), along with the total contract value and duration detailing if these are fixed service costs or reactive and project works / combined.**

We have reviewed our contract database and do not have any valid contracts under the descriptions listed as part of the FOI

- facilities management maintenance
- estate management maintenance
- commercial building maintenance - The Trust are currently in a Tender process which is not completed for these services

• **The contract commencement date, duration and potential extensions, if included.**

We have reviewed our contract database and do not have any valid contracts under the descriptions listed as part of the FOI

- facilities management maintenance
- estate management maintenance
- commercial building maintenance - The Trust intend on contracting for a period of 36 months with option to extend 12 +12 months.

• **A summary of the services included in the contract.**

Commercial Building Maintenance

HVAC – PPMs and reactive

Lot 1 Refrigerators, Air Conditioning, Selective refrigerators - PPMs and reactive/emergency repair/repair by replacement.

Lot 2 Chillers - PPMs and reactive/emergency repair only. Quotes will be sought for repair by replacement due to value.

Lot 3 Fan coil, beam units and down flow units. - PPMs and reactive/emergency work, spares supply if required (filters, humidifier bottles).

Lot 4 Large- walk in refrigerators - PPMs and reactive/emergency repair only. Quotes will be sought for repair by replacement due to value.

• **A record of any significant changes or variations to the scope of works, contract value, or timeframe since contract award.**

There is no defined criteria for what is considered “significant”, we have verified that there are no records that exist for any form of change for the items listed within the FOI.

Documentation

• **Copies of the tender return documents for the current service provider that are not exempt from FOI requests.**

The Trust shall ensure copies of the final tender pack are uploaded as part of the award notice within the relevant platforms in accordance with the relevant PCR2015/Procurement Act 2023 regulations on the following website: [Bristol & Weston NHS Purchasing Consortium | North Bristol NHS Trust](#)

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust