

**Freedom of Information Request**

**Ref: 25-145**

13 March 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**Please could I request information relating to service demand and provision of education in the Emergency Department of the Major Trauma Centre (MTC) organisation.**

**Please note:**

- **The term 'Emergency Department' when referenced, is the Major Trauma Centre (MTC) Emergency Department within your organisation inclusive of associated type 3 areas (such as Urgent Treatment Centres (UTC), Minor Injury Units (MIU) etc) and linked units (such as short stay units or Same Day Emergency Care (SDEC) areas) whereby provision of educational support and oversight is from a singular Practice Development Team.**
- **The term 'Practice Development Team' when referenced, refers to staff of any grade within the team responsible for education provision within the 'Emergency Department'.**

*Please note the information we have provided below is for paediatrics only – we do not have a major trauma emergency centre for adults.*

**1) What is the total capacity (cubicles/bays) of the 'Emergency Department' that the 'Practice Development Team' are responsible for?**

The Children's Emergency Department has a total of 23 bedspaces plus 11 spaces in The Short Stay Observation Unit

**2) In December 2024, what was the total number of attendances (type 1, 2, 3) to the 'Emergency Department' that the 'Practice Development Team' are responsible for?**

We do not hold this information. Please note, the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual

trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty-day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

**3) What is the total complement and breakdown of clinical staff (HCSW, RN, ODP, Paramedic, AHP, ACP, doctors, etc.) in the 'Emergency Department' at your organisation?**

The below are the figures for December 2024

Registered Nurse (Band 5-7) = 56.42 WTE (this excludes the Clinical Skills Facilitators that are referred to in question 4)

HCSW (Band 3) = 7.34 WTE

Student Nursing Associate/Registered Nurse Degree Apprenticeship/Trainee Nursing Associate (Band 3) = 6.0 WTE

Emergency Nurse Practitioners (Band 7) = 10.41 WTE

Doctors:

Grade	WTE
Consultant	12.6
Middle Grade	13.5
SHO	12.6

**4) What is the complement and leadership structure of the 'Practice Development Team' in the 'Emergency Department' at your organisation?**

Funded for 2.6 WTE Band 6 Clinical Skills Facilitators who provide all internal education.

**5) Does the 'Practice Development Team' in the 'Emergency Department' at your organisation have a Standard Operating Procedure (SOP) that describes the activity of the team? If so, please could a copy of this SOP be provided?**

No

**6) What is the current 'Emergency Department' compliance with 'NHS STANDARD CONTRACT FOR MAJOR TRAUMA SERVICE (ALL AGES)' Appendix 6, Education Principles - 1. Recommend 8 hrs minimum face to face trauma education per year for all nursing and allied health professional staff who are part of the trauma team.**

The 2024 Peer Review of the Major Trauma service showed that education had improved and that we are now compliant with a Band 6/7 nurse on every shift that has obtained level 2 Trauma Competencies.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**