

**Freedom of Information Request**

**Ref: 25-084**

24 February 2025

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**I am writing to you under the Freedom of Information Act 2000 to request the following information in relation to how the organisation operates its formulary for wound care products. Please may you provide me with:**

**1 - Does the organisation have an 'open' formulary which can be added to at anytime?**

**Yes/No** – Yes, University Hospitals Bristol and Weston NHS Foundation Trust is part of the NHS BNSSG (NHS Bristol, North Somerset and South Gloucestershire Integrated Care Group) care Formulary Group – this is where decisions are made as to formulary updates / additions. There is an operational formulary group which feeds up to the strategic formulary group for sign off.

**2 - If No, and the formulary is 'closed' and reviewed on a regular basis, please could you confirm the last date it was renewed to its current status and when is it next open for review?**

Ongoing reviews –both operational and strategic groups meet monthly.

**3 - Who, within the organisation is the most appropriate person to contact in relation to (a) the formulary process and (b) the provision and oversight of wound care?**

Deputy Director of Infection Prevention and Control

[infectioncontrolnurses@uhbw.nhs.uk](mailto:infectioncontrolnurses@uhbw.nhs.uk)

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**