

Freedom of Information Request

Ref: 24-679

24 September 2024

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

Access Control System Overview:

1. Current System(s):

What electronic access control system(s) do you currently have in place? Please include manufacturer of control unit & model (e.g. SALTO, PAXTON, ASSA SALTO/Gallagher

2. Access-Controlled Doors:

How many doors across all of your sites have access control systems installed? How many per each site?

Please note, the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty-day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

3. Access Control Types:

Please provide a detailed breakdown of the different types of access control setups in place (e.g., magnetic lock doors, electric strike doors, battery-operated electronic handle sets, battery-operated electronic cylinders, etc.).

Maglock and Powered Doors

4. System Age:

When was your current access control system installed? Which company installed it?
Scutum UK Ltd - unknown

5. System Integration:

Is your access control system integrated with your ID card production or other systems (e.g., time and attendance, building management/CCTV and/or fire/security alarm systems)? If so, which system(s) is it integrated with?

Stand alone

6. Supplier Information:

What are the names of the suppliers of your existing access control system?

Who is your current supplier for access cards and fobs, and do you purchase these directly or through your access control installers/maintenance contractors?

Digital ID for consumables. All installations and maintenance via Scutum UK

7. Manufacturer and Models:

What manufacturer and model of cards and fobs do you use for your access control system? Please provide specific details of each of the exact manufacturer/model of card(s)/fob(s) that you use at each site (e.g. Paxton 692-052 Net2 Proximity ISO Cards Pack of 500 SKU: AC-PAX-692-052) together with the cost (including VAT) each month/year.

RFID and PAC ISO

8. Management Software:

What software is used to manage the door controllers and readers in your access control system? (e.g. Paxton Net2 Pro)

Gallagher

Usage and Distribution Details:

9. Consumable Usage:

Please provide data on the monthly and annual usage/purchases of access control cards and fobs. This should include how many are issued, lost/replaced, and returned faulty/damaged each month/annum.

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10. User Information:

How many individual users require access control cards/fobs across all sites? If possible, please provide a breakdown by site or building.

Approximately 14,000

Maintenance and Support:

11. Management and Contact Information:

*** Who manages your site's access control system? Please provide a name, direct email address and direct telephone number / extension for this contact.**

Rachel Pritchard, Security Manager

Rachel.Pritchard@uhbw.nhs.uk

12. Support/Maintenance Contracts:

Do you have a current support/maintenance contract for your access control system? If so, when does this contract expire?

Long term contract in place which is not due for renewal for a further few years

Future Plans:

13. Planned Changes:

What are the organisations plans related to the installation, upgrade, or support/maintenance of access control systems over the next three to five years?

To utilise tender process for any future changes or upgrade.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team

