

Freedom of Information Request

Ref: 24-627

5 August 2024

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1) Variously known as decontamination units, CSSDs, HSDUs, SDUs, SSDs, SSDUs, SPDs, and/or SPU, does your Trust have an in-house sterile services facility / department?

Yes

If no, please indicate this (return e-mail acceptable), and thank you for your time. No further answers are required.

If yes, please support with the following:

2) What instrument tracking system does the sterile service use?

TRISOFT – SSDMAN

3) What accreditation, if any, does the facility hold?

ISO 13485:2016

4) Does the facility process / resupply single "supplementary items or devices" to customers/clinical users?

Yes

5) If the facility supports/handles/supplies supplementary items, how is it defining them?

They are named as the instrument/item and assigned to a particular department and hospital

6) Looking at the following options, which of the following methods are used by sterile services for the individual tracking and traceability of supplementary / single surgical instruments?

a. 1D / traditional barcode on a traceability tag, supplied with the instrument, and

returned by the clinical user

b. 2D / QR-style barcode on a traceability tag, supplied with the instrument, and returned by the clinical user

c. Coloured instrument tape applied to the device to indicate the owner / destination -
We have tape on a minimal number of items that cannot be etched (e.g. nature of physical instrument, plastic)

d. KeyDot or similar system which sticks a QR-like code on to the device

e. Laser Marking of the device, with a 2D/ QR-style code - Yes

f. Laser Marking of the device, with a 1D / traditional barcode

g. Laser Marking with a name, number or other human-readable text

h. Other (please specify)

7) Does the instrument tracking system fully-integrate with their chosen single-instrument tracking approach, or does it require third-party software, hardware or other systems to function?

The etch mark (using Scriba Software to generate it) fully integrates with tracking software SSDMan provided by Trisoft

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information

(such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust