

Freedom of Information Request

Ref: 24-614

9 September 2024

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. Does the authority share accounts payable or procurement functions with another authority or shared service function? If yes, who?

Yes - Procurement function is shared with North Bristol NHS Trust.

2. Which ERP system is used by the authority (e.g. Oracle, SAP, Advanced, Civica)?

Advanced

3. Please state the total number and value of supplier transactions (invoices and credit notes) processed by Accounts Payable in the last financial year?

2023/24 – Volume 186,600. Value £ 538,864,055.50

4. Does the authority utilise any 3rd party software to identify or protect against supplier payment errors (including duplicate, erroneous payments or potential fraud) before payment is made?

Yes

4a. If yes, please state the name of the software, the engagement date, the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length).

Fiscal Technologies Ltd, NXG software (APF Forensics), we have a 3-year subscription that's due to end 25/05/2025. The cost for 3-years is £41,673.60 (inclusive VAT)

5. Does the authority utilise any 3rd party or 3rd party software to identify historical payment errors (including duplicate, erroneous payments or potential fraud)?

No

5a. If yes, please state the name of the software or partner, the engagement date and

the current contract end date and frequency of engagement (if not continuous). Please also provide the contract value or terms of engagement (if not a fixed fee).

Not applicable

5b. Please provide the value of monies recovered by the software or partner for the most recent financial year.

Not applicable

6. Does the authority utilise any 3rd party or 3rd party software to reconcile supplier statements and identify overpayments or unclaimed credits on a regular basis?

No

6a. If yes, please provide the name of the provider/software and a brief description of frequency/level of support.

Not applicable

6b. Please provide the current contract end date and the annual value of the contract awarded to the external organisation (or total value and contract length).

Not applicable

7. Does the authority make any checks, either directly or via any 3rd party or 3rd party software to identify sanctioned suppliers, both directly and indirectly owned, within the supplier master file?

Due diligence is undertaken on all our suppliers at the onset of a new contract, we action all procurement policy notices (PPNs) issued in relation to sanctions. This is carried out through a manual search of our ordering and data analysis systems. The trust is currently implementing a new ordering platform that will reduce the manual search required."

7a. If yes, please provide the name of the provider/software and confirm the frequency of checking.

Not applicable

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust