<u>Freedom of Information Request</u>   **Ref: 23-105**

3 March 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. Has the Trust used agencies to recruit temporary non-medical non-clinical staff?
Yes

1a. If so please confirm the total agency spend on non-medical non clinical temporary staff?
Period 1st February 2022 - 31st January 2023
£949,000

1b. Please provide a breakdown of your answer to question 1a, splitting the spend by job title/specialism
Period 1st February 2022 - 31st January 2023

Job title/specialism	Spend
Agency admin & clerical	£567,000
Agency maintenance & works	£64,000
Agency senior manager	£318,000

2. Has the Trust used agencies to recruit permanent non-medical non-clinical staff?
Yes.

2a. If so please confirm the total agency spend on non-medical non clinical permanent staff?
Please note, the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty-day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

2b. Please provide a breakdown of your answer to question 2a, splitting the spend by job title/specialism

Please note, the Trust does not hold the data in a format that would enable us to fully respond to your request to the level of detail required and a manual trawl for this information would significantly exceed the 18 hours limit set down by the FOI as the reasonable limit. Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty-day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

3. The contact name of the person responsible for dealing with non-medical non clinical permanent recruitment?

Peter Russell, Head of Resourcing.

4. The contact name of the person responsible for dealing with non-medical non clinical temporary recruitment?

Peter Russell, Head of Resourcing.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information

(such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click here.

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust