

The Sam Buxton Sunflower Healing Trust

Conditions of Award of Grants

- 1 Grants awarded by the Sam Buxton Sunflower Healing Trust (SBSHT) are subject to these Conditions of Award. The SBSHT reserves the right to change the conditions from time to time. The conditions will apply to both new and existing grants.
- 2 Grants are conditional on their being used for the purpose for which they were awarded. If at any time this is not possible, the Trustees must be advised immediately.
- 3 The Trustees require the project and the application of the grant to be properly supervised at all times.
- 4 The SBSHT reserves the right to terminate a grant at any point if it is not meeting our objectives.
- 5 It is the responsibility of the host institution to ensure that the work proposed comply with all relevant regulations and meet all Health and Safety requirements. Child Protection and Vulnerable Adult safeguarding policies must be in place where appropriate. In countersigning the grant proposal, or by accepting the award, the Head of Department, or appropriate institutional official, is taken to give the assurance on behalf of the host institution that those conditions will be met.
- 6 SBSHT grants are approved for specified work and provide support for posts. Grants must normally be activated within six months of the date of the formal letter of award. Payments will be made against allocations detailed in the award letter and moneys may not be re-allocated between budget headings without prior written agreement of the SBSHT. If staff to be funded by SBSHT grants is appointed at a lower salary level than detailed in the proposal, SBSHT must be informed and the grant adjusted accordingly.
- 7 All grants are subject to the availability of funds. Support will normally be provided in annual instalments or other agreed intervals and the grantee will be required to provide quarterly progress reports with a final report at the end of the grant.
- 8 The SBSHT does not act as employer. The host institution is responsible and liable for issue of contracts and compliance with employment statutes. Without prejudice to the generality of the foregoing in this Clause 8 the SBSHT accepts no responsibility for contracts of employment extending beyond the defined grant period.
- 9 Suspension of a grant at the request of the grantee will only be agreed in exceptional circumstances. Suspension may not be for longer than four months and there must be no increased financial implications for the SBSHT.

- 10 In the event of a project being terminated prematurely by the grantee or host institution, written notification must be given to the SBSHT by the grantee or the host institution.
- 11 In any oral or written report or publication of work carried out under a SBSHT grant, the author must acknowledge the support of the SBSHT.
- 12 Support for the costs of clinical care may be requested for a fixed term only