

Freedom of Information Request

Ref: 22-382

1 September 2022

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. How is the Hospital emergency or disaster response plan or plans to be accessed in an emergency?

Paper copies with version control are available in key areas, electronic version available on Trust intranet and Microsoft Teams.

2. When was / were the most recent review(s) or update(s) of the Hospital emergency or disaster response plan(s). (Can be answered with a date or dates.)

The plan is currently under review.

Hospital hazard-specific subplans (for example CBRN)

3. Are there current documented hazard-specific response subplans for the most likely external and internal emergency scenarios? (Can be answered yes / no.)

Yes.

4. If there are such plans then how are they to be accessed in an emergency?

Paper copies with version control are available in key areas, electronic version available on Trust intranet and Microsoft Teams.

5. If there are such plans then when was / were the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

12/08/2020 Bomb threat

31/08/2021 CBRN Plan

22/11/2019 Evacuation plan

21/07/2020 Heatwave Plan

25/07/2019 Lockdown plan

26/01/2022 Extreme weather plan

25/04/2019 Electrical failure plan
22/04/2019 Water loss plan
07/04/2020 medical Oxygen loss
25/05/2021 Digital services loss

Procedures to activate and deactivate plans

6. Are there current procedures for when, how and by whom the emergency response plan(s) is / are activated and de-activated? (Can be answered yes / no.)

Yes.

7. Have staff who can activate or de-activate the emergency response plan(s) been trained in this? (Can be answered yes / no.)

Yes.

8. If there are such procedures then when was the most recent test or tests of the procedures? (Can be answered with a date or dates.)

10/03/2022

Hospital emergency and disaster response plan exercises, evaluation and corrective actions

9. When was / were the most recent test(s) of the emergency response plan or plans? (Can be answered with a date or dates.)

10/03/2022

10. Was the the emergency response plan or plans updated because of the results of the test(s)? (Can be answered yes / no.)

Yes.

Hospital recovery plan

11. Is there a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.)

Yes.

12. How is the plan or plans to be accessed?

Paper copies with version control are available in key areas, electronic version available on Trust intranet and Microsoft Teams.

13. If there is / are such a plan or plans then when was the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

The plan is currently under review.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust