

**Freedom of Information Request**

**Ref: 22-196**

14 April 2022

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Is the coding department using:**

**a. a fully digital record to code from, or**

**b. a hybrid digital record whether part of the record is scanned from paper,**

The Bristol hospital site is using (b) a hybrid digital record whether part of the record is scanned from paper; at the Weston hospital site the coding information is currently done from paper case notes.

**c. is it still using paper records for all or part of its coding?**

In some parts of the Trust, e.g. Bristol Dental Hospital, the coding information is still in paper records.

**2. What is the current size of the clinical coding establishment.**

42 (39.9 WTE)

**3. How many of the team are contract clinical coders?**

None.

**4. Do your team work remotely?**

Bristol based staff are currently working remotely.

**5. How many of your team are ACC qualified?**

24

**6. How many of your team are trainees?**

18

**7. Are there any specialities where your coders must come to an office to code?**

Yes, for oral surgery at Bristol Dental Hospital.

**8. Do you use a company to undertake all or part of your clinical coding?**

No

**9. If Yes to question 8, Not applicable**

**a. what percentage of your FCEs is coded by them?**

**b. what is the annual value of the contract,**

**c. what was the start date of the contract,**

**d. what is the term of the contract,**

**e. what is the name of the company delivering the contract?**

**f. How was this contract procured?**

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team  
University Hospitals Bristol and Weston NHS Foundation Trust**