

Freedom of Information Request

Ref: 22-187

5 May 2022

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

- **Do you use a software product to manage your patient tracking list or waiting lists? If so, which product?**
There are no Trust-specific software products. PTLs and data quality are managed in-house through Microsoft tools and also the tools published by NHSE/I.

- **How many FTE validators do you use to maintain the accuracy of your patient tracking list?**
In the corporate team there are x5 FTE validators with 2 further part-time validators.

- **How much money has been spent on external validators on an annual basis for each of the last 3 years?**
2020/21: £90,144
2021/22: £147,925

- **Do you carry out any staff training on RTT rules to improve the data quality of your waiting lists? If yes, please provide a short description of the training provided.**
Yes, we provide many modules that include RTT Essentials training; this covers all RTT Rules and we also have additional modules specifically relating to DQ and PTL tracking which are "role" specific.

- **Who is responsible for the production of your PTLs? Please provide name and job title.**
Head of Health Informatics

- **Do you use a software tool to track data quality on your patient pathways?**
There are no Trust-specific software products. PTLs and data quality are managed in-house

through Microsoft tools and also the tools published by NHSE/I.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust