

**Freedom of Information Request**

**Ref: 22-176**

5 April 2022

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do not hold the information you are requesting

**Please kindly send to me, at the email address below, all recorded information that the Trust holds regarding its outsourcing of the provision of pre-paid debit cards in the financial years 2020/21 and 2021/22 and its current and planned outsourcing of the provision of pre-paid debit cards in 2022/23 and future financial years.**

**Such information should include all recorded information regarding: -**

- (a) the Trust's outsourcing of the provision of pre-paid debit cards for the use by staff, volunteers, patients and service users;**
- (b) the ways in which the Trust uses pre-paid debit cards;**
- (c) the full name(s) of any outsourced service provider(s) supplying the Trust;**
- (d) the contract(s) with any outsourced service provider(s) supplying the Trust;**
- (e) the date(s) on which contract(s) with outsourced service provider(s) expire;**
- (f) the total fees paid by the Trust, or budgeted to be paid, by supplier, for each of the financial years requested above;**
- (g) the number of pre-paid debit card users the Trust had, or anticipates having, for each of the financial years listed above;**
- (h) the tendering process, or other procurement method, under which the outsourced contract(s) were awarded;**
- (i) the tendering process, or other procurement method, under which the service will be re-contracted; and**
- (j) the date on which the process referred to in (h), for the re-contracting of the outsourced service, will commence.**
- (k) the name and email address of the person within the Trust who has responsibility for the Trust's management and provision of pre-paid debit cards.**

University Hospitals Bristol & Weston NHS Foundation Trust do not use pre-paid credit cards.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Head of Risk and Information Governance  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**