

**Freedom of Information Request**

**Ref: 22-163**

3 May 2022

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Who are your current print hardware device vendors of choice?**

We do hold the requested information; however, under Section 22 of the Freedom of Information Act the Trust is exempt from disclosing the information as it is intended for future publication.

The tender process will be carried out using the Crown Commercial Service Framework and will be open to only those suppliers registered on the Framework. For details visit

<https://www.crowncommercial.gov.uk/agreements>

The invitation to tender will be visible to suppliers via the CTM system for e-tendering. Eligible suppliers can register and access this system for free at <https://uk.eu-supply.com/login.asp?B=NHSSW>

**2. What approx. size is your print device fleet currently?**

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**3. For the most recent financial year you have knowledge of, what would you estimate was the volume of toner cartridges consumed across the Trust?**

**Multiple choices**

**a) Record number**

**b) Not Known** - We would not be able to provide volume data on the basis it relates to the printer type which is not clearly specified

**Any comments?**

None

**4. What is the deciding factor over which print hardware brand you typically procure?**

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**5. For your HP estate, is there any preference for HP original toner cartridges versus non original toner?**

**Multiple choices**

**a) Yes**

**b) No**

**c) Some**

**d) Not known** - Not known

**Any comments?**

None

**6. Which organisations do you have Managed Print Service contracts running with?**

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**7. Do you procure toner supplies within any procurement frameworks you have operating?**

Our contracts for multifunction devices include toner supply.

**8. What % of toner that is consumed do you think is procured outside of these framework agreements?**

**Single Answer - Record %**

We buy toner for small desktop printers from a different supplier. I don't think it would be possible to put a % figure on this as we would need to know the volume of MFD toner used in our contracts and we don't have access to this information.

**9. You are probably familiar with the services included in a typical MPS. If an alternative service was available that offered the benefit of an MPS but without the contractual tie in, do you think this may appeal to the trust?**

It would be the Trust's preference to have a contract in place for the supply of multifunction devices.

**Any further comments**

None

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

**Publication**

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information

(such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**