

**Freedom of Information Request**

**Ref: 21-566**

8 November 2021

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Does your trust host one or more day patient chemotherapy unit (s)?**

Yes

**If No, please return the questionnaire at this stage – no further questions need to be answered.**

**If Yes, how many day patient chemotherapy units does your trust host, and on how many sites?**

**i) Number of day patient chemotherapy units = 3**

**ii) Number of different hospital sites within the trust that provide day patient chemotherapy = 1**

**For each separate chemotherapy unit (service), please answer the following questions about the CURRENT situation at your Trust (please copy the template in order to respond for each unit separately):**

**2. For each chemotherapy unit please indicate the following:**

Question	Response BHOC CDU		
a. Is it a static or mobile unit? <i>(delete as appropriate)</i>	<b>Static</b>		
b. How many treatment chairs are there in the unit? <i>(insert number)</i>	<b>24 chairs</b>		
c. What are the opening hours of the unit for patients <i>(insert NA if not applicable)?</i>	<i>Day of week</i>	<i>Opening time</i>	<i>Closing time</i>
	Mon	8.30	6

Tue	8.30	6
Wed	8.30	6
Thur	8.30	6
Fri	8.30	6
Sat		
Sun		
Comments about variabilities (e.g., bank holidays)	Open BH- 4 full days, 4 partial days	

d. How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- fill in as appropriate for unit's shift pattern)

Day of week	AM	PM	Other shift_____
Mon	6	6	
Tue	6	6	
Wed	6	6	
Thur	6	6	
Fri	6	6	
Sat	N/A	N/A	
Mon	N/A	N/A	
Comments about variabilities (e.g., bank holidays) or shifts			

e. How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)

Day of week	AM	PM	Other shift_____
Mon	1	2	
Tue	1	2	
Wed	1	2	
Thur	1	2	
Fri	1	2	
Sat			
Mon			
Comments about variabilities (e.g., bank holidays) or shifts			

f. How many **patients** have received SACT (chemotherapy and biological therapy) in the 12-month period to 31<sup>st</sup> August 2021?

2232

Question	Response ( <i>Insert Unit Name Here</i> ) Concord			
a. Is it a static or mobile unit? ( <i>delete as appropriate</i> )	Static			
b. How many treatment chairs are there in the unit? ( <i>insert number</i> )	<b>5 chairs</b>			
c. What are the opening hours of the unit for patients ( <i>insert NA if not applicable</i> )?	<i>Day of week</i>	<i>Opening time</i>	<i>Closing time</i>	
	Mon	9	4	
	Tue	9	4	
	Wed	9	4	
	Thur	9	4	
	Fri	9	4	
	Sat			
	Sun			
<i>Comments about variabilities (e.g., bank holidays)</i>	Open BH- 4 full days, 4 partial days			
d. How many registered nurses are rostered to be on duty each day? ( <i>insert target number of staff per shift- fill in as appropriate for unit's shift pattern</i> )	<i>Day of week</i>	<i>AM</i>	<i>PM</i>	<i>Other shift</i> _____
	Mon	1	1	
	Tue	1	1	
	Wed	1	1	
	Thur	1	1	
	Fri	1	1	
	Sat			
	Sun			
<i>Comments about variabilities (e.g. bank holidays) or shifts</i>				

None	e. How many Clinical Support Workers are rostered to be on duty each day? ( <i>insert target number of staff- fill in as appropriate for unit's shift pattern</i> )	Day of week	AM	PM	Other shift _____
	Mon				
	Tue				
	Wed				
	Thur				
	Fri				
	Sat				
	Mon				
	Comments about variabilities (e.g., bank holidays) or shifts				
f. How many <b>patients</b> have received SACT (chemotherapy and biological therapy) in the 12-month period to 31 <sup>st</sup> August 2021?	528				

Question	Response ( <i>Insert Unit Name Here</i> ) South Bristol Community Hospital																											
a. Is it a static or mobile unit? ( <i>delete as appropriate</i> )	Static																											
b. How many treatment chairs are there in the unit? ( <i>insert number</i> )	5 chairs																											
c. What are the opening hours of the unit for patients ( <i>insert NA if not applicable</i> )?	<table border="1"> <thead> <tr> <th>Day of week</th> <th>Opening time</th> <th>Closing time</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td>9</td> <td>4</td> </tr> <tr> <td>Tue</td> <td>9</td> <td>4</td> </tr> <tr> <td>Wed</td> <td>9</td> <td>4</td> </tr> <tr> <td>Thur</td> <td>9</td> <td>4</td> </tr> <tr> <td>Fri</td> <td>9</td> <td>4</td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> <tr> <td>Comments about variabilities (e.g., bank holidays)</td> <td colspan="2">Open BH- 4 full days, 4 partial days</td> </tr> </tbody> </table>	Day of week	Opening time	Closing time	Mon	9	4	Tue	9	4	Wed	9	4	Thur	9	4	Fri	9	4	Sat			Sun			Comments about variabilities (e.g., bank holidays)	Open BH- 4 full days, 4 partial days	
Day of week	Opening time	Closing time																										
Mon	9	4																										
Tue	9	4																										
Wed	9	4																										
Thur	9	4																										
Fri	9	4																										
Sat																												
Sun																												
Comments about variabilities (e.g., bank holidays)	Open BH- 4 full days, 4 partial days																											

d. How many registered nurses are rostered to be on duty each day? (*insert target number of staff per shift- fill in as appropriate for unit's shift pattern*)

Day of week	AM	PM	Other shift_____
Mon	1	1	
Tue	1	1	
Wed	1	1	
Thur	1	1	
Fri	1	1	
Sat			
Mon			
Comments about variabilities (e.g., bank holidays) or shifts			

e. How many Clinical Support Workers are rostered to be on duty each day? (*insert target number of staff- fill in as appropriate for unit's shift pattern*)

None

Day of week	AM	PM	Other shift_____
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Mon			
Comments about variabilities (e.g. bank holidays) or shifts			

f. How many **patients** have received SACT (chemotherapy and biological therapy) in the 12-month period to 31<sup>st</sup> August 2021?

734

3. For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (*please exclude any vacant positions from the number of WTE but include the number in vacancies column*)?

CDU

Staff type	Band	Number of WTE (insert number below)	Vacancies (insert number below)
Registered nursing	5	16.44	3.44
	6	9.79	0.79
	7	2	0
	8a – 8d		
	Nurse consultant		
	Other		
Registered nursing associate	4		
Clinical support staff	2		
	3	3	1.56
	4		
	Other		

**Concord and SBCH: this varies between B5 and B6- no fixed pattern.**

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
 University Hospitals Bristol and Weston NHS Foundation Trust  
 Trust Headquarters  
 Marlborough Street

Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team  
University Hospitals Bristol and Weston NHS Foundation Trust**