

Freedom of Information Request

Ref: 21-447

16 August 2021

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we hold some the information you are requesting

Please send me details for the period 2020-2021 on the following:

a) The total value of the courier service contracts that were outsourced

£0 we don't have courier services under contract.

b) The name of your primary courier supplier

Priority express

c) The value of your primary supplier's contract

£0 value with an average spend of £100 per month on a basis of item to item.

d) The expiry date of that contract

No Expiry date as run on a rolling basis

e) The total cost of the courier services that were not outsourced but managed in-house?

£1200 a year (Estimated)

f) The number of staff employed in managing the in-house contracts

Not applicable

g) The number of vehicles either owned or leased to meet the in-house courier requirement

Not applicable

h) The name and email of the person responsible for the management of courier services

Portering, Distribution & Linen Manager

Richard.Avery@UHBW.nhs.uk

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust