

**Freedom of Information Request**

**Ref: 21-183**

8 April 2021

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Have you already started digital conversion of your paper medical records?**

**YES/NO**

Yes

**If YES, which outsource provider do you use?**

In house

**1. a) Do you undertake any scanning in-house? YES/NO**

Yes

**2. If you have not yet started to digitise your medical records do you have a timescale for when you would like to start this project? Please advise one of the following.**

- **Within 6 months**
- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

Not applicable

**3. If you are planning a digital transformation project, how will you manage the procurement?**

- **OJEU**
- **Framework**
- **Other (please advise which)**

Not applicable

**3. a) If the answer is Framework, which framework will you use? Please advise one of the following.**

- **LPP**
- **ESPO**
- **SBS**
- **H.T.E.**
- **NOE CPC**
- **Other (please advise which)**

Not applicable

**4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:**

- **Name** Paul Faulkner
- **Job title** Head of Informatics
- **Contact details** [Digital.services@uhbw.nhs.uk](mailto:Digital.services@uhbw.nhs.uk)

**5. Does the Trust have an EDMS (Electronic Document Management System)? YES/NO**

Yes

**If YES:**

- **Which system is in use?**
- **When does the contract expire?**

**If NO, does the Trust have a plan to procure an EDMS? YES/NO**

Kainos Evolve march 2023

**6. What are the timescales to procure an EDMS? Please advise one of the following.**

- **Within 6 months**
- **Within 12 months**
- **Within 18 months**
- **Within 24 months**
- **Other (please state estimated timescale)**
- **No plans**

Not applicable

**7. Which EPR (Electronic Patient Record) systems does the Trust use?**

System C Medway

**8. Does the Trust have the ability to deliver “Virtual Clinics”? YES/NO**

Yes

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**