

## Notes regarding Reserve List Process (Clare Armour)

### 25<sup>th</sup> March – Reserve List Process stood down

#### Process from 10<sup>th</sup> February - 25<sup>th</sup> March

Organisations invited: Bristol City Council, N Somerset Council, S Glos Council, SWASFT, Sirona, AWP, NHS Blood and Transfusion, NBT, UHBW, Severnside, CCG, SWCSU, Private Healthcare Organisations

We have now vaccinated substantial numbers of front line health and care workers across BNSSG. We have therefore rationalised delivery and currently the only available staff clinic is running at NBT with a limited number at Ashton Gate. We remain committed to staying within the JCVI cohort for vaccinations which is front line health and care workers. However need to ensure that all our appointments are used and, given the short shelf life of the vaccine, would therefore like to keep a reserve list of staff who can be called by NBT to fill any available slots. Please could you identify any staff who fit in the **following cohort** who would be willing to be vaccinated at NBT at short notice:

Health and care staff who **ARE NOT** frontline staff whose role involves either providing direct personal care or having direct contact with people receiving care **but** :

- Work to support operational activity (not back office functions such as HR, finance) **OR**
- Are over 50 **OR**
- Have an underlying health condition **OR**
- Have a personal characteristic which puts them at risk of Covid 19 e.g. BAME

Please complete the attached form with details of these staff and email the Local Coordination Centre direct at [brisdcc.bnssglcc@nhs.net](mailto:brisdcc.bnssglcc@nhs.net). The LCC will send the list to NBT on a daily basis. You must ensure staff members identified have agreed for their details to be shared.

We remain committed to remaining within the front line definition of health and care staff and are only taking this step to ensure all our clinic spaces are taken up.

In order to ensure that this list remains useful **please could you refresh this list on a weekly basis and send through to the LCC.**

#### Process from 29<sup>th</sup> December – 10<sup>th</sup> February

Organisations invited to participate: Bristol City Council, N Somerset Council, S Glos Council, SWASFT, Sirona, AWP, NHS Blood and Transfusion, NBT, UHBW, Severnside

Eligible Staff: Frontline staff whose role involves either providing direct care or having direct contact with people receiving care

Hi all

We have now set up a 'clearing process' for last minute vaccination appointments which will be run by the Local Coordination Centre at Severnside. Any appointments will be notified to the LCC by 2pm each day. The LCC will use your staff lists to pass to the vaccination centres and PCNS who will invite staff directly. They will also feedback if staff are booked in.

This process is due to start **on 29<sup>th</sup> December.**

Could I please ask you to transfer your list of 'last minute' staff you have already to the attached spreadsheet, which should then be sent back to the LCC [brisdoc.bnssglcc@nhs.net](mailto:brisdoc.bnssglcc@nhs.net)  
Please keep this list up to date and send through to the LCC on a regular basis.