

Freedom of Information Request

Ref: 21-109

26 February 2021

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

I'd like to request some information in regards to the following services.

Listed Services:

a) Laundry equipment supply, maintenance and install.

Laundry is outsourced so we do not hold the information for this service.

b) Fire equipment supply, maintenance and install and provision of Fire Risk Assessments / consultancy.

DC Supply: fire alarms, dampers, fire stopping, fire doors, fire-fighting equipment, signage, consultancy, specialized system for helideck, AE; Maintenance – alarms, dampers, doors, fire stopping, fire-fighting equipment. Install: as required

c) HVAC equipment supply, maintenance and install.

DC Supply: portable HVAC equipment. Fixed systems such as heating, boilers, air con, filtration systems as required: Maintenance – PPMs Heating, boilers, air con, filtration systems; Install: as required.

1) Please confirm your annual spend for the listed services showing a breakdown of contract value and any additional ad-hoc spend for the previous 3 years.

There are over 160 contracts held for these services, gathering the information for this would exceed the 18 hour time limit.

Section 12 of the FOIA provides that we are not obliged to spend in excess of 18 hours in any sixty day period locating, retrieving and identifying information in order to deal with a request for information and therefore we are withholding this information at this time.

2) Please confirm where services have been won through a tender or bid process or awarded via framework.

i) Please confirm the incumbent supplier and expected retender date.

ii) Please confirm the portal or tender forum you advertise/promote such works through.

University Hospitals Bristol and Weston NHS Foundation Trust has a procurement and tendering process in place which governs the procurement of services and is managed via the Bristol and Weston Purchasing Consortium. For further information on the services they provide, please visit the <http://nww.bwpc.nhs.uk/>

University Hospitals Bristol and Weston NHS Foundation Trust ensure that competitive tenders are invited for the supply of goods, materials and manufactured articles and for the rendering of services including all forms of management consultancy services and for the design, construction and maintenance of building and engineering works.

For information on contracts that have or are currently being tendered, and for all current opportunities, please visit our <https://uk.eu-supply.com/login.asp?B=UK> it is free to suppliers and once registered you will be able to respond for requests for quotations and tenders.

For further information or for details of our spend over £25,000, please visit our 'about us' pages of our Trust website <https://www.uhbw.nhs.uk/p/about-us/what-we-spend-and-how-we-spend-it>

If, after this you have further questions please resubmit a detailed Freedom of Information request and we will where allowable, obtain the information for you.

3) Please confirm the name and contact details of the person responsible for procurement of the above services.

Clair-Marie Reid Hotel Services Assistant
Marie-Claire.Reid@nbt.nhs.uk

Dominique Cantarini Procurement
Dominique.Cantarini@nbt.nhs.uk

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust**