

**Freedom of Information Request**

**Ref: 21-030**

22 January 2021

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**Substantive Staff Bank Staff Temporary Staff**

**System 1 System 2 System 3 System 4 System 5 System 6 System 7 System 8**

**1. Name of third-party payroll software**

**2. Contract start date with supplier (dd/mm/yy)**

**3. Contract end date with supplier (dd/mm/yy)**

**4. Annual cost of the payroll software in 19/20?**

**5. Did the organisation use a framework to procure the supplier? If yes, please state the name of the framework used**

**6. Which staffing groups does the payroll software process e.g. Medical, Nursing & Healthcare Assistants, Allied Health Professionals, Admin & Clerical**

**7. What is the frequency of your payroll? E.g. Weekly, Monthly**

**8. What is the average monthly number of staff processed per payroll in the last 12 months?**

**9. Does the payroll software integrate with ESR (Electronic Staff Record)?**

**10. Does the payroll software have an API integration that allows data transfer between the payroll system and NEST Pensions?**

**11. Does the payroll software have an API integration that allows data transfer between the payroll system and NHS Pensions?**

**12. What other third party systems does the payroll software integrate with? E.g. rostering system, HR systems etc.**

**13. Does the software offer functionality to support Pension Caps?**

**"14. Is your payroll managed**

**A) In-house**

**B) Partly outsourced**

**C) Fully managed/fully outsourced"**

**15. Please state the name of your payroll service supplier**

Please see the attached spreadsheet

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team  
University Hospitals Bristol and Weston NHS Foundation Trust**