

**Freedom of Information Request**

**Ref: UHB 20-023**

14 April 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel).

Staffing Group	Job plans assigned? (Yes/No)	% rolled out across the organisation
Medical and Dental	Yes	100% (consultants and SAS doctors)
AHPs (Allied Health Professionals)	Yes – Adult therapy services in D&T Division only	Via electronic in-house solution
Other (please specify)	N/A	N/A

Third Party Contract Information (Responses for AHPs)

2. Does the organisation use an external supplier to manage job planning? - No.
3. If so, which supplier does the organisation use? - N/A.
4. What was your reason for selecting the job planning supplier? (for example, was it associated to price, functionality/quality or other NHS users) - N/A.
5. What was the annual cost to the third party in 18/19? - N/A.
6. Please can you provide the contract start and end date? - N/A.

7. Did the organisation procure the supplier via a framework? If so, which framework? - N/A.
8. What % of the third-party job planning system has been rolled out across the trust? - N/A.
9. Does the job planning system integrate with other third-party systems? (such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems. - N/A.
10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc.  
Staff survey results have improved in adult therapies but too many factors involved to specifically indicate the impact of job-planning.

#### Third Party Contract Information (Responses for Medical and Dental)

2. Does the organisation use an external supplier to manage job planning?  
For senior doctors (consultants and SAS) the trust has a paper system which currently operates. It has contracted with Allocate Software and is about to implement an electronic job planning process.
3. If so, which supplier does the organisation use?  
Now Allocate Software.
4. What was your reason for selecting the job planning supplier? (for example, was it associated to price, functionality/quality or other NHS users)  
Add on to existing system.
5. What was the annual cost to the third party in 18/19?  
Commercially sensitive information not supplied.
6. Please can you provide the contract start and end date?  
Commercially sensitive information not supplied.
7. Did the organisation procure the supplier via a framework? If so, which framework? -  
Procured through standard trust procurement network.
8. What % of the third-party job planning system has been rolled out across the trust?  
N/A.
9. Does the job planning system integrate with other third-party systems? (such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems.  
Links with rostering and temporary staff management systems but not appraisal revalidation.

10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc.  
Not yet as hasn't been implemented as yet.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
University Hospitals Bristol NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**FOI Team**  
**UH Bristol NHS Foundation Trust**