

Freedom of Information Request

Ref: UHB 20-356

24 August 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

We can confirm that we do hold the information you are requesting.

Please can I have a response to the following question?

- 1. What plans do you have in place to support staff with travel to and from work between 1 December 2020 to 31 March 2021, in case public transport is disrupted due to severe weather conditions and/or COVID-19 lockdowns, locally or nationwide?**
[Such as: booking hotel rooms; hiring private accommodation; paying for taxis; creating special rest rooms].

The Trust has a severe weather plan which includes comprehensive arrangements for supporting staff getting to and from work.

The provisions in the plan include, for example:

- The Trust has access to 4x4 vehicles through a number of routes, including its own vehicle, a rental agreement for hire, and a register of staff members and acquaintances who own 4x4 vehicles and are willing to volunteer their services if required
- Booking of city centre hotel accommodation
- Onsite hospital accommodation
- All departments review rotas if a weather warning is received to try to ensure the most local staff are rostered and that key shifts are covered.

The plan, which is used in the event of any disruption to public transport not just severe weather, is regularly updated and reviewed after significant severe weather conditions to ensure that any lessons learned are included.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust