

**Freedom of Information Request**

**Ref: UHB 20-155**

8 July 2020

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

We can confirm that we do hold the information you are requesting.

1. Do medical students feature in your trust's major incident plan?  
Not explicitly but we have a muster point in the plan (Welcome Centre) where staff will be reassigned from including students.
2. If yes, is this limited to clinical medical students (students that have had exposure to the clinical environment), pre-clinical medical students (students that have NOT had exposure to the clinical environment), or both?  
In theory both but depends on skills as well as other available staff. Work may also be clinical or non-clinical depending on what is required.
3. With regard to clinical students, is this just limited to students on placement at your trust at the time of the incident?  
It would be limited to those with Trust ID badges and access to clinical systems initially for governance reasons.
4. Is there a designated meeting point for medical students in the event of a major incident?  
The Welcome Centre.
5. Do medical students have a defined role detailed in your trust's major incident plan?  
Not a defined role but should present to Welcome Centre.
6. Do medical students receive any formal training in order to fulfil this role?  
No formal training and role will depend heavily on what incident is, availability of staff and students experience.
7. Given the current climate, have medical students been included in any contingency plans for Covid-19 within your trust, and if so, what role do they play?

Role will vary depending on department so cannot state so cannot summarise easily.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Director of Corporate Governance  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**FOI Team**  
**UH Bristol and Weston NHS Foundation Trust**