

**Minutes of the Extraordinary Trust Board in Public Meeting of
Weston Area Health NHS Trust held on Wednesday 4 June 2014 at 12.00noon in the
Board Room, Weston General Hospital**

Present:

Mr Peter Carr	(PC)	Chairman (V)
Mr Nick Wood	(NW)	Chief Executive
Mr Rob Little	(RL)	Director of Finance (V)
Mrs Chris Perry	(CP)	Director of Nursing (V)
Mrs Bee Martin	(AGM)	Medical Director (V)
Mrs Karen Croker	(KC)	Director of Operations
Mrs Sheridan Flavin	(SF)	Director of Human Resources
Mrs Gillian Hoskins	(GH)	Associate Director of Governance and Patient Experience
Mr Grahame Paine	(GP)	Non Executive Director (V)
Dr George Reah	(GRR)	Non Executive Director (V)
Mr Ian Turner	(IT)	Non Executive Director (V)
Mrs Brigid Musselwhite	(BM)	Non Executive Director (V)

(V) Denotes Voting Director

In Attendance:

Mrs Jo Robinson	(JR)	Executive Personal Assistant (Minute-Taker)
Mr John Hurley	(JH)	Financial Controller
Miss Maddie Price	(MP)	Finance Graduate (Observing)

923.14 WELCOME AND APOLOGIES FOR ABSENCE

PC welcomed everyone to the meeting and in particular to Maddie Price who would be observing the meeting today.

PC noted the following apologies for absence:

Ms Bronwen Bishop	Director of Strategic Development
Mr Nathan Meager	Chair of the Patients' Council
Tim Evans	Healthwatch Representative
Alan Richardson	Patient Representative

DECLARATION OF BOARD MEMBERS' INTEREST

There were no declarations of interest.

CONSENT AGENDA

924.14 Minutes from the Extraordinary Meeting held on Tuesday 1 April 2014

Resolution: The minutes of the Extraordinary Meeting held on the 1 April 2014 were **APPROVED** as a true and accurate record of the meeting.

QUALITY, PATIENT SAFETY AND PERFORMANCE

925.14 TO RECEIVE THE ANNUAL REPORT AND ACCOUNTS 2013/2014

PC advised the Trust Board that the Annual Report and Accounts for 2013/2014 had been presented to the Audit and Assurance Committee Meeting that had just taken place, and the reports had been discussed and reviewed in considerable detail by the members of the Audit and Assurance Committee during that meeting, attended by the Auditors. RL confirmed that the following papers had now been made available for all Board members.

- Annual Governance Report (Including Letter of Management Representation)
- Head of Internal Audit Opinion
- Explanatory Paper to Accompany the Annual Report and Annual Accounts for 2013/2014
- Annual Report for 2013/2014
- Annual Accounts for 2013/2014
- Remuneration Report

RL drew the Board's attention to the Auditors' opinion on the financial statements as giving a true and fair view, and also to their 'Value for Money Conclusion' which confirms the Trust to have the proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources. The qualification of the opinion is based on the Trust having delivered its financial targets for 2013/2014, but continuing to face a financial deficit in 2014/2015.

IT, as Chair of the Audit and Assurance Committee, confirmed that the Letter of Representation was approved by the Committee and had subsequently been signed.

IT therefore recommended that the Board approve the Annual Report and Annual Accounts for 2013/2014. IT expressed his thanks to RL and his Team for their work on the Accounts.

RL advised that in regards to the Information Governance Toolkit, the action plan agreed by the Management Team must be addressed and implemented within the required timeframe.

PC confirmed with the Members that they were happy to approve the Annual Report and Annual Accounts.

Resolution:

The Trust Board **APPROVED** the Annual Report and Annual Accounts for 2013/2014.

ANY OTHER BUSINESS

926.14

QUALITY ACCOUNT

Following the Trust Board Seminar and the Audit & Assurance Committee it was agreed to table the Quality Account at the meeting today for approval. GH confirmed to the members that she had received the Clinical Commissioning Group's statement from Liam Williams, and this would be included in the Quality Account and GH briefed the members on the statement content. An Executive Summary will be included in Quality Account prior to its publication on the Trust website.

No further questions were raised in regards to the Quality Account and the members approved the report.

Resolution:

The Trust Board **APPROVED** the Quality Account 2013/2014.

DATE OF NEXT TRUST BOARD MEETING:

Tuesday 1 July 2014 at 10.00 am in the Executive Board Room

The Extraordinary Trust Board in Public Meeting closed at 12.10 pm.