

Freedom of Information Request

Ref: 24-141

15 February 2024

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

a. Who is responsible for your cleaning audit surveys?

The compliance team within Facilities are responsible for conducting cleanliness audits across the Trust.

b. Can you outline how cleaning audit surveys are completed?

The audits are completed using an iPad. Areas are audited either up to four times per month, monthly, bi-monthly, quarterly or six monthly. They check over 52 elements for a pass or fail. Reports are generated.

c. What software, if any, is used to complete and report on cleaning surveys?

Asckey Data Services Ltd FM First

d. If you use software to complete cleaning audits, what was the original contract start and end date?

Started in June 2017 – for five years.

e. If you use software to complete cleaning audits, what was the contract cost per year?

£9,162

f. If you use software to complete cleaning audits, how was this procured (Direct award/tender etc).

Tender

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust