

**Freedom of Information Request**

**Ref: 23-958**

29 December 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Please provide your organisations target for the for the following mandatory training subjects:**

**Conflict Resolution and Security Awareness Equality Diversity and Human Rights Level 1 Fire Safety Health Safety and Risk Awareness Infection Control Level 1 Infection Control Level 2 Information Governance Moving and Handling | Level 1 Moving and Handling | Level 2 Prevent Awareness Resuscitation Safeguarding**

Please see the attached document.

**2. Please provide your organisations overall target for Mandatory Training.**

Please see the attached document.

**3. Please provide monthly overall compliance figures for the following mandatory training subjects, for the 36 months leading up to and including November 2023:**

**Conflict Resolution and Security Awareness Equality Diversity and Human Rights Level 1 Fire Safety Health Safety and Risk Awareness Infection Control Level 1 Infection Control Level 2 Information Governance Moving and Handling | Level 1 Moving and Handling | Level 2 Prevent Awareness Resuscitation Safeguarding**

Please see the attached document.

**4. Please provide the organisations overall monthly mandatory training compliance figure for for the 36 months leading up to and including November 2023:**

Please see the attached document.

**It is requested that the responses to questions 1-4 are provided in an Excel**

## **Spreadsheet.**

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

## **Publication**

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**