

Freedom of Information Request

Ref: 23-575

29 August 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

1. Details of the Current Fire Damper Maintenance Regime:

- The established fire damper maintenance schedule or plan.

The fire dampers are maintained by an external provider and are serviced on an annual basis between December and March.

- Frequency of inspections and maintenance activities conducted on fire dampers within University Hospitals Bristol NHS Foundation Trust premises.

Annually

2. Current Contractor Information:

- The name of the contractor responsible for fire damper maintenance within University Hospitals Bristol NHS Foundation Trust.

Safeflow

- Contact details of the contractor, including address, phone number, and email.

The Senior Estates Officer is the contact in respect of the contractor - estatesinfo@uhbw.nhs.uk

3. Number of Dampers:

- The total number of fire dampers present across each of the University Hospitals Bristol NHS Foundation Trust facilities.

Approximately 3000

4. Annual Cost:

- The annual costs associated with the fire damper maintenance contract.

Approximately £30k-£50k per annum

5. Responsible Person for the Contract:

- The name and contact information (including email and phone number) of the individual responsible for overseeing the fire damper maintenance contract across the trust

Senior Estates Officer – estatesinfo@uhbw.nhs.uk

6. Contract Renewal Date:

- The date on which the current fire damper maintenance contract is due for renewal.

1st December 2026

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust**