

**Freedom of Information Request**

**Ref: 23-358**

1 June 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**1. Does your hospital have a self-administration of medication policy?**

Yes

**a) Does it enable all people with Parkinson's admitted to the hospital to be assessed to administer their own medication should they wish to do so?**

Yes if competent to do that

**b) Does your hospital have the necessary resources (e.g. lockable cupboards, staff training) to enact the self-administration of medication policy?**

Yes

**c) How many inpatient wards/departments is the self-administration of medication policy operational in out of the total number of inpatient wards/departments?**

The policy is applicable Trust wide but not all ward areas have suitable patient lockers. We estimate about 77% of adult wards are able to offer patient-self-administration of medication.

**Training**

**2. Do you require inpatient hospital ward clinical staff who prescribe or administer medicine to complete training on medication management in Parkinson's? Y/N If yes:**

No

**a) Is this training mandatory for staff who prescribe or administer medicine ?**

Not applicable.

**b) Please specify the name of this training and course provider?**

Not applicable.

**c) What percentage of staff who prescribe or administer medicine have completed this training?**

Not applicable.

**d) Which types of clinician are required to complete this training?**

Not applicable.

**e) How often do you require staff who prescribe or administer medicine to repeat this training?**

Not applicable.

**3. Do you require inpatient hospital ward clinical staff to complete training on time critical or time sensitive medications (including Parkinson's medication)? Y/N, if yes:**

No

**a) Is this training mandatory for staff who prescribe or administer medicine?**

Not applicable.

**b) Please specify the name of this training and course provider?**

Not applicable.

**c) What percentage of staff who prescribe or administer medicine have completed this training?**

Not applicable.

**d) Which types of clinician are required to complete this training?**

Not applicable.

**e) How often do you require staff who prescribe or administer medicine to repeat this training?**

Not applicable.

### **E-prescribing**

**4. Does your hospital have e-prescribing? Y/N**

Yes. In Critical care units only, to which these answers apply. We also have a chemotherapy e-prescribing system but Parkinson's disease medication or critical medication that are not systemic anti-cancer therapy are not prescribed using this.

**a) Does it have the functionality to record when medication was administered in 30 minute intervals over a 24 hour period?**

Yes

**b) Does it have the functionality to alert hospital ward staff when a patient's medication is due to be administered?**

Yes

**c) Does it have the functionality to alert hospital ward staff when a patient's medication is late in being administered?**

Yes

**d) Does your hospital have an electronic alert system to identify patients requiring time critical medication? If yes, please list the health conditions included as requiring time critical medication?**

No

**e) Does your hospital use an e-prescribing system to regularly run reports of delayed medication doses and 'drugs not available' for Parkinson's medication?**

No

**5. Are Parkinson's medications available to clinical staff 24 hours a day, seven days a week? (e.g. this medication is stocked in an emergency medicines cabinet)**

Yes

**6. Do you have a system in place to ensure people with Parkinson's get their medication on time while waiting to be seen in the Accident and Emergency department?**

No

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer  
University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**