

Freedom of Information Request

Ref: 23-346

14 June 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

Confirmation if the trust works under, Non-Clinical Temporary and Fixed Term Staff CCS Framework RM6160 and the new CCS Non-Clinical Staffing Framework Agreement RM6277.

Yes.

If the trust works under, these frameworks, please can you provide a list of agencies that have supplied you with non-clinical staff and a breakdown of agency spend by bands between May 2022 and April 2023.

Hays
Pamela Neave
Insight Executive
Real Staffing
Reed
Robert Half
Venn

Non-clinical staff	Total
AGENCY ADMIN & CLERICAL	£528,444
AGENCY H C.A/SUPP STAFF	£791,243
AGENCY MAINT & WORKS	£62,511
AGENCY SENIOR MANAGER	£364,737

Can you also please provide the contact details of the person/persons responsible for agreeing non-clinical staffing call-off contracts, for roles which would fall under Lot 2

(Corporate Functions) and Lot 6 (Estates, Facilities Management & Ancillary Staff).

Head of Resourcing, peter.russell@uhbw.nhs.uk

Lastly please can you provide organisational charts with names and jobs titles for the Estates, Facilities Management and Corporate Functions departments.

Please see the attached documents.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust**