

**Freedom of Information Request**

**Ref: 23-330**

6 June 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

**Please provide the following information regarding your trust's relationship with Hood and Wolf Ltd:**

Please see our response below regarding the Trust's relationship with Hood and Woolf Limited:

- **Total monies paid to this company, prior to date of this request and broken down by financial year.**

2016/2017	2017/2018	2018/2019	2019/2020
£55,005.67	£19,007.58	£9,757.20	£3,006.60

- **Projected costs for future agreed/contracted services if any.**  
None.

- **Cost of communications budget for the trust during the period of this company's engagement.**

2016/2017	2017/2018	2018/2019	2019/2020
£347,100	£322,048	£322,694	£347,299

- **Payroll cost of trust communications team during the period of this company's engagement.**

2016/2017	2017/2018	2018/2019	2019/2020
£249,645	£265,881	£243,142	£355,644

- **Cost of Senior Management Team and Board including expenses, during the period of this company's engagement.**

We are able to obtain this information however we have decided to apply Section 21 of the FOIA as this information is reasonably accessible in the public domain on the following links:

[https://www.uhbristol.nhs.uk/media/2947563/uh\\_bristol\\_nhs\\_ft\\_annual\\_report\\_2016-17\\_final.pdf](https://www.uhbristol.nhs.uk/media/2947563/uh_bristol_nhs_ft_annual_report_2016-17_final.pdf)

[https://www.uhbristol.nhs.uk/media/3179083/annual\\_report\\_2017-18\\_final\\_for\\_web.pdf](https://www.uhbristol.nhs.uk/media/3179083/annual_report_2017-18_final_for_web.pdf)

[https://www.uhbristol.nhs.uk/media/3633241/university\\_hospitals\\_bristol\\_nhs\\_foundation\\_trust\\_annual\\_report\\_and\\_accounts\\_2018-19.pdf](https://www.uhbristol.nhs.uk/media/3633241/university_hospitals_bristol_nhs_foundation_trust_annual_report_and_accounts_2018-19.pdf)

[https://www.uhbw.nhs.uk/assets/1/uhb\\_annual\\_report\\_and\\_accounts\\_-\\_final.pdf](https://www.uhbw.nhs.uk/assets/1/uhb_annual_report_and_accounts_-_final.pdf)

Section 21 of the FOIA provides that we are not obliged to provide the requested information is already reasonably accessible and therefore we are withholding this information at this time.

- **Supply details of contractual arrangements with this company, ie terms of reference and payment arrangements such as: monthly retainer, price per project. Please provide written contracts if exists.**

This is commercially sensitive information and will not be shared at an organisational level.

Section 43 of the FOI Act provides that information is exempt if its disclosure would, or would be likely to prejudice the commercial interests of any person. Therefore we are withholding this information at this time.

- **Evidence how this company was/is managed and performance monitored.**

The contract has expired so this is not applicable.

- **Supply details of the competitive tendering process and procurement pathways used, how and where advertised, and summary of how this company compared to other bidders for the services provided.**

Three quotes were sought as the total spend was between £5k and £25k as per the Trust SFI (Standing Financial Instructions).

- **If the trust has at any point used the services of this company, but another organisation has paid for this, please advise who was/is responsible, providing documentation to show how these arrangements came about and were/are managed.**

We are not aware of any other organisation covering the costs for the Trust under this contract.

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer

University Hospitals Bristol and Weston NHS Foundation Trust  
Trust Headquarters  
Marlborough Street  
Bristol  
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

#### Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

**Freedom of Information Team**  
**University Hospitals Bristol and Weston NHS Foundation Trust**