

Freedom of Information Request

Ref: 23-180

6 April 2023

By Email

Dear Sir/Madam

Thank you for your request for information under the Freedom of Information Act 2000. The Trust's response is as follows:

- We can confirm that we do hold the information you are requesting

I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

1) over the past five years, broken down by year -

a) how many staff members used the Cycle to Work scheme?

b) what percentage of staff was this?

c) what was the average value of the vouchers claimed on the scheme?

Year	How Many	Percentage	Average Value
18/19	161	1.40%	821.19
19/20	116	0.99%	798.82
20/21	169	1.40%	1179.48
21/22	158	1.31%	1544.23
22/23	163	1.29%	1625.31

d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?

Zero costs as the Trust do not self fund our scheme.

2) what tools does the organisation use to encourage cycling for their staff -

a) on a work basis

Dr bike, Quarterly cycle to work days that include snack and police stamping of bikes.

b) on a leisure/health basis

Bike club run by a keen cycle enthusiast.

3) with regards to staff, does the organisation -

a) have any monitoring for what modes of transport staff use -

i) for their journey to work

Annual travel surveys

ii) for journeys during work time

Annual travel surveys

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

We have not provided the information in the requested format as we have considered that there is the potential for the individuals to be identified, when considered with other information that may be in the public domain. In our view disclosure of information would breach the Data Protection Act. Therefore please find that Section 40 (2) exemption contained within the Freedom of Information Act 2000 is engaged. Section 40 is the exemption for personal information.

4) how many of the following does the organisation have available for staff use

a) pedal cycles

0

b) electric bikes

8

c) motorbikes

0

d) internal combustion cars

The Trust do not own vehicles for staff to use but can hire them in for business trips.

e) electric or hybrid cars

The Trust do not own vehicles for staff to use but can hire them (hybrid cars) in for business trips.

f) internal combustion vans

The ICE vehicles are only used for Trust activity and not for staff work journeys.

g) electric or hybrid vans

The vehicles are only used for Trust activity and not for staff work journeys

h) heavy trucks

Heavy trucks are only used for Trust activity and not for staff work journeys.

5) does the organisation mileage scheme clearly state the claim rate for cycling

Yes.

6) how many cycling miles have been claimed by the organisation's staff in the past five years

7,287

7) Regarding your current cycle to work scheme -

a) what scheme is currently in place

Halfords C2W scheme

b) what is the maximum limit on the cost of a bike, if a limit is currently in place

£3000

This concludes our response. We trust that you find this helpful, but please do not hesitate to contact us directly if we can be of any further assistance.

If, after that, you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Data Protection Officer
University Hospitals Bristol and Weston NHS Foundation Trust
Trust Headquarters
Marlborough Street
Bristol
BS1 3NU

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Publication

Please note that this letter and the information included/attached will be published on our website as part of the Trust's Freedom of Information Publication Log. This is because information disclosed in accordance with the Freedom of Information Act is disclosed to the public, not just to the individual making the request. We will remove any personal information (such as your name, email and so on) from any information we make public to protect your personal information.

To view the Freedom of Information Act in full please click [here](#).

Yours sincerely

Freedom of Information Team
University Hospitals Bristol and Weston NHS Foundation Trust